The Federation of Liphook Infant School and Liphook CofE Junior School
Avenue Close, Liphook, Hampshire, GU30 7QE

Executive Head Teacher: Mrs Jacqueline Taylor

Infant Head of School: Mr Greg Braham
Junior Head of School: Mrs Philippa Garforth

LIPHOOK FEDERATION

Dear Parents/Carers

Medicines in School – Emergency Medicines – Homely Remedies
Our school policy for Supporting Pupils with Medical Needs has recently been reviewed and updated in line with the latest guidance from the Department for Education and Department of Health.

Part of that review included the addition of the use of **Emergency Inhalers and Homely Remedies.** I would be grateful if you would familiarise yourself with the following particular areas of the policy:

Medicines in School
We will only accept prescribed medicines that are in date, labelled, provided in the original container as dispensed by the pharmacist and include instructions for administration, their dosage and storage. We have been advised that unless prescribed medicines are to be taken four-times daily, there is no need for these to be administered in school hours.

Medicines held on site:

NON-PRESCRIBED REMEDIES	ADMINSTERED FOR
Liquid Paracetamol (age appropriate: Calpol 2+months or SixPlus)	Raised temperature, earache etc, but needing to go home
Piriton Syrup	Known hay fever/allergy

Homely Remedies
We do not administer non-prescribed medicines brought from home. The School maintains a stock of the above non-prescribed medicines. Every parent will be given the opportunity to sign a consent form, giving permission for the medications listed to be administered as required.
Keeping homely remedies on site ensures the school can keep track of expiry dates and ensure equality for all; no child shall be at a disadvantage if their parent is unable to come into school to administer medication as parents can consent to the school taking on this role.

We would not keep your child in school unnecessarily if they were very poorly and we would contact you if needed. If we did give them any paracetamol during school time, we would let you know about this (via email or telephone).

With paracetamol, there needs to be a minimum of 4 hours in between doses, hence if we needed to give your child any paracetamol within 4 hours of when they first arrived at school, we would contact you to ask if they had already been given any paracetamol that morning (including paracetamol contained in any cough or cold treatments).

We will periodically review the range of homely remedies kept in school. All medicines will be regularly checked (e.g. expiry dates) in line with guidance published. We will administer the homely remedies as per the directions on the packet as appropriate for your child's age.

Please note that these homely remedies are meant for when a child becomes unwell during the school day and enables us to relieve any pain the child might be in, without waiting for, or expecting parents to, come into school with liquid paracetamol etc.

Salbutamol Asthma inhaler for emergency use:
If your child has a prescribed inhaler, this will be kept in the classroom. An emergency asthma inhaler and spacer are stored in the School Office. Only those children who have been diagnosed with asthma and have been prescribed an inhaler will be offered the use of the emergency School inhaler. This may be given in cases of lost, forgotten, empty or broken individual inhalers – written consent must have been previously received from parents or carers.

Consent
If you would like your child to have access to these Homely Remedies during the school day, then please give consent from your child's Arbor account.

Yours sincerely

Jacky Taylor

Mrs Jacqueline Taylor
Executive Headteacher